

## Move-Out Inspection Charges Form

Tenant name \_\_\_\_\_

Address \_\_\_\_\_

Security Deposit Paid \$ \_\_\_\_\_

Move-out Inspection Date \_\_\_\_\_ Time: \_\_\_\_\_

| Description:                    | Charges          |
|---------------------------------|------------------|
| <b>Kitchen</b>                  |                  |
| Clean Stove                     | \$45 _____       |
| Clean Refrigerator              | \$35 _____       |
| Clean/Repair Sink/Countertop    | \$25-\$100 _____ |
| Clean/Repair Drawers/Knobs      | \$25-\$ 50 _____ |
| Appliance repairs & parts       | _____            |
| Repair/Replace Door/Lock/Casing | \$20-\$100 _____ |
| Repair/Replace Screen           | \$12-\$ 45 _____ |
| Repair/Replace Wall             | \$25-\$100 _____ |
| Repair/Replace Smoke Detector   | \$35 _____       |
| Other: _____                    | _____            |

| Description:                    | Charges          |
|---------------------------------|------------------|
| <b>Bathroom</b>                 |                  |
| Clean/Repair/Replace sink       | \$10-\$ 95 _____ |
| Clean/Repair/Replace toilet     | \$10-\$100 _____ |
| Clean/Repair Tub/Shower/Pop     | \$10-\$150 _____ |
| Replace ceramic soap dish       | \$25 _____       |
| Other: _____                    | _____            |
| Repair/Replace Door/Lock/Casing | \$18-\$145 _____ |
| Repair/Replace Screen           | \$12-\$ 45 _____ |
| Repair/Replace Wall             | \$25-\$100 _____ |
| Repair/Replace Smoke Detector   | \$35 _____       |

| Description:                    | Charges          |
|---------------------------------|------------------|
| <b>Living Room</b>              |                  |
| Repair/Replace Door/Lock/Casing | \$18-\$145 _____ |
| Repair/Replace Screen           | \$12-\$ 45 _____ |
| Repair/Replace Wall             | \$25-\$100 _____ |
| Repair/Replace Smoke Detector   | \$35 _____       |

| Description:                  | Charges          |
|-------------------------------|------------------|
| <b>Dining Room</b>            |                  |
| Replace Chandelier globes     | \$ 5 each _____  |
| Repair/Replace Screen         | \$12-\$ 45 _____ |
| Repair/Replace Wall           | \$25-\$100 _____ |
| Repair/Replace Smoke Detector | \$35 _____       |
| Other: _____                  | _____            |

| Description:                    | Charges          |
|---------------------------------|------------------|
| <b>Bedroom #1</b>               |                  |
| Repair/Replace Door/Lock/Casing | \$20-\$100 _____ |
| Repair/Replace Screen           | \$12-\$ 45 _____ |
| Repair/Replace Wall             | \$25-\$100 _____ |
| Repair/Replace Smoke Detector   | \$35 _____       |

| Description:                    | Charges          |
|---------------------------------|------------------|
| <b>Bedroom #2</b>               |                  |
| Repair/Replace Door/Lock/Casing | \$18-\$145 _____ |
| Repair/Replace Screen           | \$12-\$ 45 _____ |
| Repair/Replace Wall             | \$25-\$100 _____ |
| Repair/Replace Smoke Detector   | \$35 _____       |

| Description:                    | Charges          |
|---------------------------------|------------------|
| <b>Bedroom #3</b>               |                  |
| Repair/Replace Door/Lock/Casing | \$20-\$100 _____ |
| Repair/Replace Screen           | \$12-\$ 45 _____ |
| Repair/Replace Wall             | \$25-\$100 _____ |
| Repair/Replace Smoke Detector   | \$35 _____       |

| Description:                    | Charges          |
|---------------------------------|------------------|
| <b>Bedroom #4</b>               |                  |
| Repair/Replace Door/Lock/Casing | \$18-\$145 _____ |
| Repair/Replace Screen           | \$12-\$ 45 _____ |
| Repair/Replace Wall             | \$25-\$100 _____ |
| Repair/Replace Smoke Detector   | \$35 _____       |

| <b>Miscellaneous Charges</b>              |                    |
|---|--------------------|
| Trash Removal                             | \$20 per bag _____ |
| General Cleaning/Entire Apartment         | \$150 _____        |
| No keys returned                          | 30 - 90 _____      |
| Replace recycling bin                     | \$ 20 _____        |
| Replace garbage can                       | \$ 30 _____        |
| # screens ____ @ \$12 each                | _____              |
| Replace # outlet covers ____ @ \$7 each   | _____              |
| Replace # light fixtures ____ @ \$25 each | _____              |
| Repaint large room                        | \$150 _____        |
| Repaint small room                        | \$ 95 _____        |
| Others: _____                             | _____              |

| <b>Entrance &amp; Hallways</b> |                  |
|--------------------------------|------------------|
| Replace CO2 detector           | \$45 _____       |
| Repair/Replace Wall            | \$25-\$100 _____ |
| Repair/Replace Smoke Detector  | \$35 _____       |
| Replace exterior door          | \$225 _____      |
| Baseboard heat covers          | \$ 19 _____      |
| Baseboard connectors           | \$ 11 _____      |
| Others: _____                  | _____            |
| _____                          | _____            |
| _____                          | _____            |

**Furniture or large item removal:** (list) \_\_\_\_\_

Column 1 Total \$ \_\_\_\_\_

Column 2 Total \$ \_\_\_\_\_

Column 1 Total \$ \_\_\_\_\_

Column 2 Total \$ \_\_\_\_\_

Grand Total \$ \_\_\_\_\_

\_\_\_\_\_  
Tenant Signature

\_\_\_\_\_  
TRIP Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

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I, \_\_\_\_\_, conducted a move out inspection of this apartment on \_\_\_\_\_, 200\_, and I certify that the above charges were beyond the normal wear and tear of said apartment.

\_\_\_\_\_  
Signature / date